

Government of Jammu and Kashmir
ARI & Trainings Department
Civil Secretariat, J&K, Jammu.

Subject: Re-constitution of Purchase Committee for two Government Presses,
Jammu/Srinagar.

Government Order No: 23 -JK(ARI & Trgs) of 2021
Dated: 09 - 09 - 2021

In supersession of all pervious orders on the subject, sanction is hereby
accorded to the constitution of Purchase Committee for Government Press,
Jammu/Srinagar with the following composition:-

1.	General Manager, Government Press, Jammu/Srinagar.	Chairman(whosoever is senior).
2.	General Manager, Government Press, Jammu/Srinagar.	Member
3.	Representative of Administrative Department not below the rank of Deputy Secretary.	Member
4.	Representative of Industries Department Jammu/Srinagar not below the rank of Manager to be nominated by General Manager Industries & Commerce Jammu/Srinagar(as the case may be).	Member
5.	Manager/Assistant Manager Government Press Jammu/Srinagar (as the case may be to be nominated by the Chairman).	Member
6.	Accounts Officer, Government Press. Jammu/Srinagar(as the case may be).	Member Secretary
7.	Executive Engineer, Mechanical/Electrical wing, to be nominated by Superintending Engineer Jammu/Srinagar (as the case may be) may be whenever there is purchase of Machinery & Equipments involved.	Co-opted Member
8.	An expert in the field to be nominated by the concerned department whenever there is specific item/terms involved.	Co-opted Member

The quorum of Purchase Committee shall be five(5) members including the Chairman. The co-opted members should never be excluded when there is purchase of Machinery/Equipments or specific items involved.

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The Committee constituted vide above referred Government Order shall adhere to the following instructions in letter and spirit to effect purchases as and when required:-

- i. That reference is invited to J&K Finance Department's Circular instructions issued vide No: A/21(2003)-I- Part file-11-927 dated 17.09.2019 read with Circular Instructions issued vide No: A/21(03)-1- Part file 11-136 dated 24.01.2020 whereunder it has been ordered that all Government Departments including Autonomous Bodies shall immediately register with GeM for procurement of goods and services.
- ii. That floating of single/separate tenders by the General Manager Government Press/Presses is not permissible, when the GeM portal for the purpose already exists.
- iii. That since for the procurement of paper, machinery, equipments and other related press material has huge financial implications, the proposal for constitution of committees can be considered only to deliberate upon working out specification, quality of materials, selection of vendors keeping in view all the cannons of financial propriety to effect purchases through GeM portal only.
- iv. That the constitution of purchase committee shall also be responsible for pre and post verification of material procured through GeM portal only to bring in more accountability and transparency in procurement procedures.
- v. That General Managers shall be advised to plan their procurements as per the elements well in advance through the GeM portal only for seamless working of respective Government Presses.

By order of the Government Jammu and Kashmir.

Sd/-
(Abdul Majid Bhat)
Secretary to Government,
ARI & Trainings Department

No: ARI/5/2021

Dated: 09 .09.2021

Copy to the:-

1. Joint Secretary (J&K) Ministry of Home Affairs, Government of India.

2. Director Archives, Archaeology and Museum.
3. OSD to Hon'ble Advisor(F) for information.
4. General Manager, Government Press, Jammu/Srinagar.
5. Executive Engineer Mechanical/Electrical Division Jammu/Srinagar.
6. Engineering/ Mechanical/Electrical/Industries Department.
7. Pvt. Secretary to Secretary to Government, ARI & Trainings Department for information.
8. Government Order file/Stock file(w.3.s.c).

(Noor Alam)KAS

Deputy Secretary to Government

Kal ARI and Trainings Department