

Government of Jammu and Kashmir  
ARI & Trainings Department  
Civil Secretariat, J&K, Jammu.

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Subject: Re-Constitution of Survey/verification Committee for two Government Presses, Jammu/Srinagar

**Government Order No: 22-JK(ARI & Trgs) of 2021**

**Dated: 06 - 09 - 2021**

In supersession of all pervious orders on the subject, sanction is hereby accorded to the constitution of Survey/verification Committee for Government Press, Jammu/Srinagar with the following composition:-

1.	Manager/Assistant Manager, Government Press Jammu/Srinagar (as case may be) to be nominated by the concerned General Manager.	Convenor
2.	Representative of Administrative Department not below the rank of Under Secretary.	Member
3.	Representative from Technical Education Department (Skill Development)Jammu/Srinagar not below the rank of Superintendent.	Member
4.	Assistant Director, Stationery & Office supplies, Jammu/Srinagar(as the case may be).	Member
5.	Concern Section Holder/Foreman Government Presses Jammu/Srinagar(as the case may be)	Member
6.	Representative not below the rank of Assistant Executive Engineer from the concerned wing Jammu/Srinagar to be nominated by Executive Engineer concerned(as the case may be when there is purchase of Machinery & Equipments).	Co-opted Member

 The quorum of Survey Committee shall be of four(4) members including the convenor. The co-opted members should never be excluded when there is Survey of Machinery/Equipments or specific items involved.

The Committee Constituted vide above referred Government Order shall adhere to the following Instructions in letter and spirit to effect purchases as and when required:-

- i. That reference is invited to J&K Finance Department's Circular instructions issued vide No: A/21(2003)-I- Part file-11-927 dated 17.09.2019 read with Circular Instructions issued vide No: A/21(03)-1- Part file 11-136 dated 24.0'.2020 whereunder it has been ordered that all Government Departments including Autonomous Bodies shall immediately register with GeM for procurement of goods and services.
- ii. That floating of single/separate tenders by the General Manager Government Press/Presses is not permissible, when the GeM portal for the purpose already exists.
- iii. That since for the procurement of paper, machinery, equipments and other related press material has huge financial implications, the proposal for constitution of committees can be considered only to deliberate upon working out specification, quality of materials, selection of vendors keeping in view all the cannons of financial propriety to effect purchases through GeM portal only.
- iv. That the constitution of Survey committee shall also be responsible for pre and post verification of material procured through GeM portal only to bring in more accountability and transparency in procurement procedures.
- v. That General Managers shall be advised to plan their procurements as per the elements well in advance through the GeM portal only for seamless working of respective Government Presses.

**By order of the Government Jammu and Kashmir.**

**Sd/-**

**(Abdul Majid Bhat)**

Secretary to Government,  
ARI & Trainings Department

No: ARI/5/2021

Dated: 06 .09.2021


Copy to the:-

1. Joint Secretary (J&K) Ministry of Home Affairs, Government of India.

2. Pvt. Secretary to Principal Secretary to Government, Skill Development Department.
3. Director General, Stationery and Office Supplies, J&K, Jammu
4. Director Archives, Archaeology and Museum.
5. OSD to Hon'ble Advisor(F) for information.
6. General Manager, Government Press, Jammu/Srinagar.
7. Manager DIC concerned.
8. Executive Engineer Mechanical/Electrical Division Jammu/Srinagar.
9. Pvt. Secretary to Secretary to Government, ARI & Trainings Department for information.
10. Government Order file/Stock file(w.3.s.c).

  
(Noor Alam)KAS

Deputy Secretary to Government

 ARI and Trainings Department 