



Ph./Fax/0191-2546516 (J)
0194-2506249 (Sgr)

Government of Jammu and Kashmir
ARI and Trainings Department
Civil Secretariat, Srinagar/ Jammu

Subject: Constitution of Committee.

Government Order No. 18 -ARI of 2019

D a t e d:- 12 -06 - 2019

Sanction is hereby accorded to the constitution of a Committee comprising of the following officers:

1	Director General Stationery and Office Supplies, J&K	Chairman
2	Director Finance ARI & Trainings Department	Member
3	Deputy Secretary to Govt. ARI & Trainings Department (V).	Member
4	Assistant Director (Central) Stationery and Office Supplies, J&K.	Member

The above committee shall examine the following issues pertaining to J&K Stationery and Office Department.

- i. Functioning of Stationery and Office Supplies Department viz a viz provision of budget.***
- ii. To suggest mechanism for supplying of the Stationery items round the year to all Departments (one Stop solution).***
- iii. To review staff strength and work done.***
- iv. Comparison of rates of GeM with the rates of approved on Technical specification basis.***

v. To suggest measure for value addition SOS by enhancing budgetary support.

The above said committee shall submit its report within 10 days to the Administrative Department

By order of the Government Jammu and Kashmir.


Sd/-
(Reva Kumari)KAS
Secretary to Government
ARI & Trainings Department

No. 13-SP/ARI/85/97-I

Dated: 12-06-2019

Copy to the:-

1. Director General, Stationery and office Supplies, J&K Srinagar
- ✓ 2. Director, Archives, Archaeology and Museum.
3. Director Finance ARI & Trainings Department.
4. Deputy Secretary to Government, ARI & Trainings Department (V).
5. Assistant Director (Central) Stationery and office Supplies, J&K
6. Pvt. Secretary to Secretary to Government, ARI & Trainings Department for Information of the Secretary.
7. Government Order (w.3.s.c.).
8. In-charge website.
9. Stock File.


12.6.19
(Javaid Ahamd Reshi)
Under Secretary to Government
ARI & Trainings Department.