

Government of Jammu and Kashmir
ARI and Trainings Department
Civil Secretariat Jammu/Srinagar

Subject: Minutes of meeting held under the Chairmanship of Chief Secretary UT of J&K with regard to resolve the issues of erstwhile Stationery & office Supplies Department.

Following Officers attended the meeting.

1. Principal Secretary to the Government, ARI & Trainings Department (From Jammu through virtual mode).
2. Secretary to the Government, General Administration Department.
3. Director General (Resources), Finance Department.
4. Additional Secretary to the Government, ARI & Trainings Department (From Jammu through virtual mode).

After detailed discussions, the following decisions were taken and directions issued thereof.

S. No.	Agenda	Direction
1.	Adjustment / Deployment of staff	It was decided that General Administration Department shall explore the possibilities with regard to adjustment / deployment of the staff of erstwhile Stationery and Office supplies department to other departments and organisations as per requisition. However if the staff is deployed in JKSSB and JKPSC, proper verification of character and antecedents from relevant agencies shall be taken for such employees. Promotion and allied service matters of the employees of erstwhile stationery and office supplies department will continue to be maintained and remain under the administrative control of the ARI & Trainings Department.
2.	Assets (Land & buildings)	1. The buildings of erstwhile Stationery Department at Panama Chowk whose two floors



3/11/2022

		<p>are already occupied by state Health Agency shall be given to the said Agency in full.</p> <ol style="list-style-type: none"> 2. The Buildings at Kachi Chawni Jammu will be given to SSRB or Social Welfare Departments, as may be decided by GAD. JKSSRB did not take possession even after getting NOC, ARI and Trainings Department is processing requisition of Social Welfare Department to allot the Buildings at Kachi Chawni. 3. The Buildings of erstwhile Stationery Department in the district shall be given to the respective District Development Commissioners along with furniture and fixture. District development Commissioner will utilise the spaces for "RURAL HAAT for the benefit of General Public. 4. Furniture and fixture lying in the buildings at Panama Chowk and Kachi Chawni will be given to the General Manager Printing Press Jammu who after proper entry of all the stock items in stock book will bring the items in use in efficient way.
3.	Stores	<p>Stationery items amounting to Rs. 48,27902 (Rupees fourty eight lakh twenty seven thousand nine hundred and two) are lying in the stock across the J&K. All the store items would be sold to the indenting departments against proper receipt of the remittance of the calculated amount at the reasonable and Govt. fixed price as applicable for GeM. District Development Commissioner will pass on the directions to the field offices for purchase of these store items.</p>


 3/1/22

4.	Deployment Vehicles of	<ol style="list-style-type: none"> 1. Two trucks bearing registration numbers JK02AF-9792 and JK02H-4018 shall be handed over to Director Garages against proper receipt. 2. Two vehicles bearing registration No. JK02CQ-7904 (Ciaz) and JK02BC-2383 (Bolero) shall be utilized by the ARI, Inspections and Trainings Department on pool basis for conducting the inspections of the field offices of various Departments.
5.	Safe custody of Records	The ARI & Trainings Department will get all the records pertaining to services / purchases / financial and allied matters codified and make arrangements for its safe custody.

The meeting ended with vote of thanks.

(Shabir Ahmad Baba)

Under Secretary to the Government,
ARI & Trainings Department.

No: ARI-Estt/29/2022-01-ARI & Trainings

Dated: 03-11-2022

Copy to the:

1. Secretary to the Government, General Administration Department for necessary action.
2. Director General (Resources), Finance Department.
3. All Deputy Commissioners for necessary action.
4. Additional Secretary to the Government for necessary action.
5. General Manager, Government Press, Jammu / Srinagar with the direction to depute the concerned officers/ officials to respective districts for proper handover of the assets to respective Deputy Commissioners.
6. Private Secretary with Chief Secretary for information of Chief Secretary, J&K.
7. Private Secretary to Principal Secretary, ARI & Trainings Department, J&K