



Government of Jammu and Kashmir
ARI and Trainings Department
Civil Secretariat, Jammu/Srinagar

Subject: Appointment of Multitasking Staff (Orderly) in the ARI & Trainings Department.

Reference: i) O.M No. GAD/MTG0RBIV/267/2022-09-GAD dated 27.10.2022 from Monitoring Section, General Administration Department.

ii) No. SSB/Secy/Class-IV/2021/6273-78 dated 18.10.2022 from J&K, Services Selection Board.

iii) U.O No. GAD-MTG0RBIV/273/2022 (C.C 7058826) from General Administration Department.

Government Order No: 02-JK (ARI & Trgs) of 2023

D a t e d: 16.01.2023

In continuation of Government Order No. 32-JK(ARI & Trgs) of 2022 dated 29.10.2022 and on the recommendation of Service Selection Board, sanction is hereby accorded to the appointment of following candidate as Multitasking Staff (Orderly) in the Government Press, Srinagar, in the pay Level of SL-1 (14800-47100), with immediate effect:

S. No	Name of the candidates	Father's Name	Address	Category	Cadre Allotted
01	Ms. Saima Manzoor	Manzoor Ahmad Dar	R/o Panzgam, Pulwama	RBA	UT

The appointee shall report to the office of the General Manager, Government Press Srinagar, within a period of twenty one (21) days from the date of issuance of this order failing which she shall forego his right to appointment, and the same shall be deemed to have been cancelled *ab-initio* without any further notice.

The appointee shall be allowed to join only on the production of the following certificates (in original) to be verified subsequently:

Manzoor

- i.** Academic/Qualification Certificates.
- ii.** Matriculation/Date of Birth Certificate.
- iii.** Health Certificate from the concerned Chief Medical Officer of the District.
- iv.** Domicile Certificate issued by the Competent Authority.

- v. Certificates from the District Industries Centre (DIC) and District Employment & Counseling Centre to the effect that no loan under any self employment scheme has been availed by the appointee.
- vi. Valid relevant Category Certificate, if any applicable.

The appointment of the above candidate shall further be subject to the following conditions:

- a. The clearance received from the Criminal Investigation Department, J&K is provisional and it shall be mandatory for the appointee to fill in the Verification Rolls (V-Rolls) as available through the online mode under the Electronic Employment Verification System (EVS). Any false information provided by the appointee or an adverse finding subsequent to the V-Roll submitted electronically shall result in cancellation of appointment without any further notice.
- b. The appointee shall furnish an undertaking in the shape of affidavit as per **Annexure-A** to this Order.
- c. The salary of the appointee shall not be drawn and disbursed to her unless the satisfactory report in respect of genuineness of Qualification/Date of Birth/Relevant Category certificates and Final Character & Antecedents Report is received from the concerned Authority/Agency.
- d. The appointee shall be on probation for a period of two (02) years.
- e. The appointment of the candidate shall be governed by the "New Pension Scheme" as per SRO-400 of 2009 dated 24.12.2009.
- f. The inter-se-seniority of the appointee shall be strictly as per their merit in the selection list and J&K Civil Service (Classification, Control and Appeal) Rules, 1956.
- g. The appointments of the above appointee shall be cancelled *ab-initio*, if it is found that she possess higher qualification than the prescribed one at any stage and she shall also be liable for criminal prosecution under law.
- h. The appointment of the above appointee shall be subject to outcome of writ petition(s), if any, pending before competent court of law.

By Order of the Government of Jammu and Kashmir.

Sd/-

(Ashok Kumar Parma) IAS

Principal Secretary to the Government

Dated: 16.01.2023

No: ARI-01/06/2021-01

Copy to the:-

1. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
2. Director Archive, Archaeology & Museum, J&K.

3. Director Information, J&K, with the request to kindly get this order published in two leading News Paper both at Srinagar and Jammu for informant.
4. Secretary, J&K Services Selection Board.
5. General Manager, Government Press Srinagar.
6. Private Secretary to Chief Secretary, J&K.
7. Private Secretary to Principal Secretary to the Government, ARI & Trainings Department.
8. Private Secretary to Secretary to the Government, General Administration Department.
9. I/c Website.
10. Concerned candidate for information and compliance.
11. Government Order file/Stock file.


(Aadil Bashir)

Under Secretary to the Government

**Annexure-A to Government Order No. 02-J(ARI & Trgs) of 2023 dated
16.01.2023**

Affidavit

I _____ S/o, Shri _____ R/o
_____ Aadhaar No. _____ do hereby undertake as under:

1. That, if on verification, my qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, my appointment as Orderly in the J&K Government press (Subordinate) Service shall be deemed to have been cancelled *ab-initio*.
2. That, I have no criminal records and do not face any criminal proceedings in any Court of Law. If this is found to be incorrect, I shall be liable for removal from the provisional appointment as Multitasking Staff (Orderly) in the J&K Government Press (Subordinate) Service;
3. That, if at any later stage, it is found that I am in possession of lower/higher than the prescribe qualification, my appointment as Multitasking (Orderly) shall be liable for cancellation;
4. That, in case any statement as at (1) to (3) above is proved to be false, I shall be liable for disciplinary proceedings under law.

Deponent

Verification:

The averments mentioned herein above are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Deponent