



Government of Jammu and Kashmir
ARI and Trainings Department
Civil Secretariat, J&K

Subject: Conduct of Administrative Inspection – issuance of inspection calendar thereof.

Government Order No: 19 -JK(ARI & Trgs) of 2024

D a t e d: 10.05.2024

It is hereby ordered that the following teams of ARI & Trainings Department shall conduct Administrative Inspections of the Government/Semi-Government Offices/Head of Departments/Divisional Level Offices as per the Schedule appended as "**Annexure – A**" to this order, strictly following the Inspection Proforma notified vide Government order No. 09-JK(ARI & Trgs) of 2024 dated 06.03.2024.

The respective Inspection team(s) shall submit its report within a weeks' time positively.

By Order of Government of Jammu and Kashmir

Sd/-

(Shabnam Kamili), JKAS
Secretary to the Government

Dated: 10.05.2024

No: ARI-AI/08/2021-01 (33306)

Copy to the:

1. All Financial Commissioners (Additional Chief Secretaries).
2. All Principal Secretaries to the Government.
3. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
4. All Commissioners/Secretaries to the Government.
5. Head of Department _____.
6. General Manager, Government Press, Srinagar/Jammu with the request to provide vehicle to the Inspection team(s) as and when requisitioned.
7. Director, Archives, Archaeology & Museums.
8. Pvt. Secretary to the Chief Secretary, J&K for information of the Chief Secretary.
9. Pvt. Secretary to Secretary to the Government, General Administration Department for information.
10. Pvt. Secretary to Secretary to Government, ARI & Trainings Department for information.
11. PA to Secretary (Tech.), ARI & Trainings Department for information.
12. Govt. Order file.
13. I/c Website.

(Mohammad Arshad Jan)

Under Secretary to the Government

Annexure - A to Government Order No. 19-JK(ARI & Trgs) of 2024 dated: 10.05.2024.

S. No	Department	Team of Officer(s)/Official(s) (Mr./Mrs.)	Date of Inspection
01	Director Animal Husbandry , Kashmir	<ol style="list-style-type: none"> 1. Dr. Abdul Kabir Dar, Secretary Tech. ARI & Trainings Department 2. Mohammad Arshad Jan, Under Secretary 3. Baby Parveez, Section Officer 4. Milan Santosh, Accounts Assistant 5. Mohammad Shamsheer, Junior Assistant 	14.05.2024 to 16.05.2024
02	Director Animal Husbandry , Jammu	<ol style="list-style-type: none"> 1. Kartar Singh, JKAS, Additional Secretary, ARI & Trainings Department. 2. Karan Singh, Under Secretary 3. Sanjay Kumar, Accounts Officer. 4. Ashok Kumar, Head Assistant. 5. Ritika Gupta, Junior Assistant. 	14.05.2024 to 16.05.2024
03	Director Health Services Kashmir	<ol style="list-style-type: none"> 1. Dr. Abdul Kabir Dar, Secretary Tech. ARI & Trainings Department. 2. Mohammad Arshad Jan, Under Secretary. 3. Baby Parveez, Section Officer 4. Milan Santosh, Accounts Assistant 5. Mohammad Shamsheer, Junior Assistant 	20.05.2024 to 22.05.2024

04	Office of Deputy Director Estates , Jammu	<ol style="list-style-type: none"> 1. Pankaj Gupta, JKAS, Special Secretary, ARI & Trainings Department. 2. Dr. Raman Jandyal, Under Secretary 3. Ashok Kumar, Head Assistant. 4. Milan Santosh, Accounts Assistant. 5. Ritika Gupta, Junior Assistant. 	20.05.2024 to 22.05.2024
05	Govt Medical College, Handwara	<ol style="list-style-type: none"> 1. Dr. Abdul Kabir Dar, Secretary Tech. ARI & Trainings Department 2. Hafiz-ullah-Peer, Under Secretary 3. Noor Mohammad Gadyari, Assistant Accounts Officer. 4. Mohammad Yousuf Rather, Head Assistant. 5. Farhat Ara, Senior Assistant 	27.05.2024 to 29.05.2024
06	Directorate of Industries & Commerce , Jammu.	<ol style="list-style-type: none"> 1. Pankaj Gupta, JKAS, Special Secretary, ARI & Trainings Department. 2. Dr. Raman Jandyal, Under Secretary 3. Sanjay Pandita, Assistant Accounts Officer. 4. Ashok Kumar, Head Assistant. 5. Ritika Gupta, Junior Assistant 	27.05.2024 to 29.05.2024
07	Office of Deputy Director Estates , Kashmir	<ol style="list-style-type: none"> 1. Mohammad Arshad Jan, Under Secretary 2. Noor Mohammad Gadyari, Assistant Accounts Officer. 	27.05.2024 to 29.05.2024

		<ol style="list-style-type: none"> 3. Mohammad Yousuf Rather, Head Assistant. 4. Farhat Ara, Senior Assistant 	
08	Director, FCS & CA , Jammu	<ol style="list-style-type: none"> 1. Kartar Singh, JKAS, Additional Secretary, ARI & Trainings Department. 2. Karan Singh, Under Secretary 3. Sanjay Kumar, Accounts Officer. 4. Ashok Kumar, Head Assistant. 5. Romey Sharma, Junior Assistant. 	27.05.2024 to 29.05.2024
09	Director AYUSH, J&K	<ol style="list-style-type: none"> 1. Dr. Abdul Kabir Dar, Secretary Tech. ARI & Trainings Department 2. Kartar Singh, JKAS, Additional Secretary 3. Mohammad Arshad Jan, Under Secretary 4. Baby Parveez, Section Officer 5. Milan Santosh, Accounts Assistant 6. Mohammad Shamsheer, Junior Assistant 	03.06.2024 to 05.06.2024
10	Directorate of Rural Development Jammu.	<ol style="list-style-type: none"> 1. Pankaj Gupta, JKAS, Special Secretary ARI & Trainings Department. 2. Dr. Raman Jandyal, Under Secretary 3. Sanjay Pandita, Assistant 	03.06.2024 to 05.06.2024