

Government of Jammu and Kashmir
ARI & Trainings Department
Civil Secretariat, J&K

Subject: Conduct of Administrative Inspection-Issuance of Inspection Calendar thereof.

Government Order No: ²⁸ -JK (ARI & Trgs) of 2024

Dated: 30 .07.2024

It is hereby ordered that the following teams of ARI & Trainings Department shall conduct Administrative Inspection of the Government/Semi Government Offices/Head of Departments/Divisional Level Offices as per the schedule appended as "Annexure-A" to this order, strictly following the inspection Performa notified vide Government order No. 09-Jk(ARI & Trgs) of 2024 dated 06.03.2024.

The respective Inspection team(s) shall submit its report within a week's time positively.

By Order of Government of Jammu and Kashmir

Sd/-
(Shabnam Shah Kamili), JKAS
Secretary to the Government

No: ARI-AI/08/2021-01(33306)

Dated: 30.07.2024

Copy to the:

1. All Financial Commissioners (Additional Chief Secretaries).
2. All Principal Secretaries to the Government.
3. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India, New Delhi.
4. All Commissioners/Secretaries to the Government.
5. Secretary, Legal, ARI & Trainings Department for information.
6. Head of Department _____.
7. General Manager, Government Press, Srinagar/Jammu with the request to provide vehicle to the Inspection team(s) as and when requisitioned.
8. Director, Archives, Archaeology & Museums.
9. Pvt. Secretary to the Chief Secretary, J&K for information of the Chief Secretary.
10. Pvt. Secretary to Secretary to the Government, General Administration Department for information.
11. Pvt. Secretary to Secretary to the Government, ARI & Trainings Department for information.
12. PA to Secretary (Tech)/legal ARI & Trainings Department for information.
13. Govt. Order file.
14. I/C Website.

(Mohammad Arshad Jan)
Under Secretary to the Government

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Arshad

Government Order No. 28 -JK (ARI &Trgs) of 2024 dated: 30/07/2024

Annexure A

S. No	Name of the Department	Team Mr./Ms	Date of Inspection
01	Office of the Ld Advocate General, J&K.	<ol style="list-style-type: none">1. Mr. Muzaffar Ahmad Wani, Secretary Legal, ARI & Trgs Department.2. Mr. Peer Hafeez-Ullah, Under Secretary to the Govt, ARI & Trgs Department.3. Mr. Abdur Rouf, ALR, ARI & Trgs Department.4. Noor Mohammad, Assistant Accounts Officer, ARI & Trgs Department.5. Mr. Farooq Ahmad, Head Assistant (Govt. Press, Srinagar)	31.07.2024 to 02.08.2024
02	Director, Litigation, Kashmir	<ol style="list-style-type: none">1. Mr. Muzaffar Ahmad Wani, Secretary Legal, ARI & Trgs Department.2. Mr. Peer Hafeez-Ullah, Under Secretary to the Govt, ARI & Trgs Department.3. Mr. Abdur Rouf, ALR, ARI & Trgs Department.4. Noor Mohammad, Assistant Accounts Officer, ARI & Trgs Department.5. Mr. Farooq Ahmad, Head Assistant (Govt Press, Srinagar)	05.08.2024 to 07.08.2024
03	Director, Litigation, Jammu	<ol style="list-style-type: none">1. Mr. Muzaffar Ahmad Wani, Secretary Legal, ARI & Trgs Department.2. Mr. Sanjay Kumar, Accounts Officer, ARI & Trgs Department.3. Mr. Abdur Rouf, ALR, ARI & Trgs Department.4. Mr. Sanjay Pandita, AAO, ARI & Trgs Department.5. Mr. Inderjeet Singh Head Assistant (Govt Press, Srinagar).	12.08.2024 to 14.08.2024
04	Director, Urdu Coordination Cell, J&K	<ol style="list-style-type: none">1. Mr. Muzaffar Ahmad Wani, Secretary Legal, ARI & Trgs Department.2. Mr. Abdur Rouf, ALR, ARI & Trgs Department.3. Noor Mohammad, Assistant Accounts Officer, ARI & Trgs Department.4. Mr. Farooq Ahmad, Head Assistant (Govt Press, Srinagar).	27.08.2024 to 29.08.2024